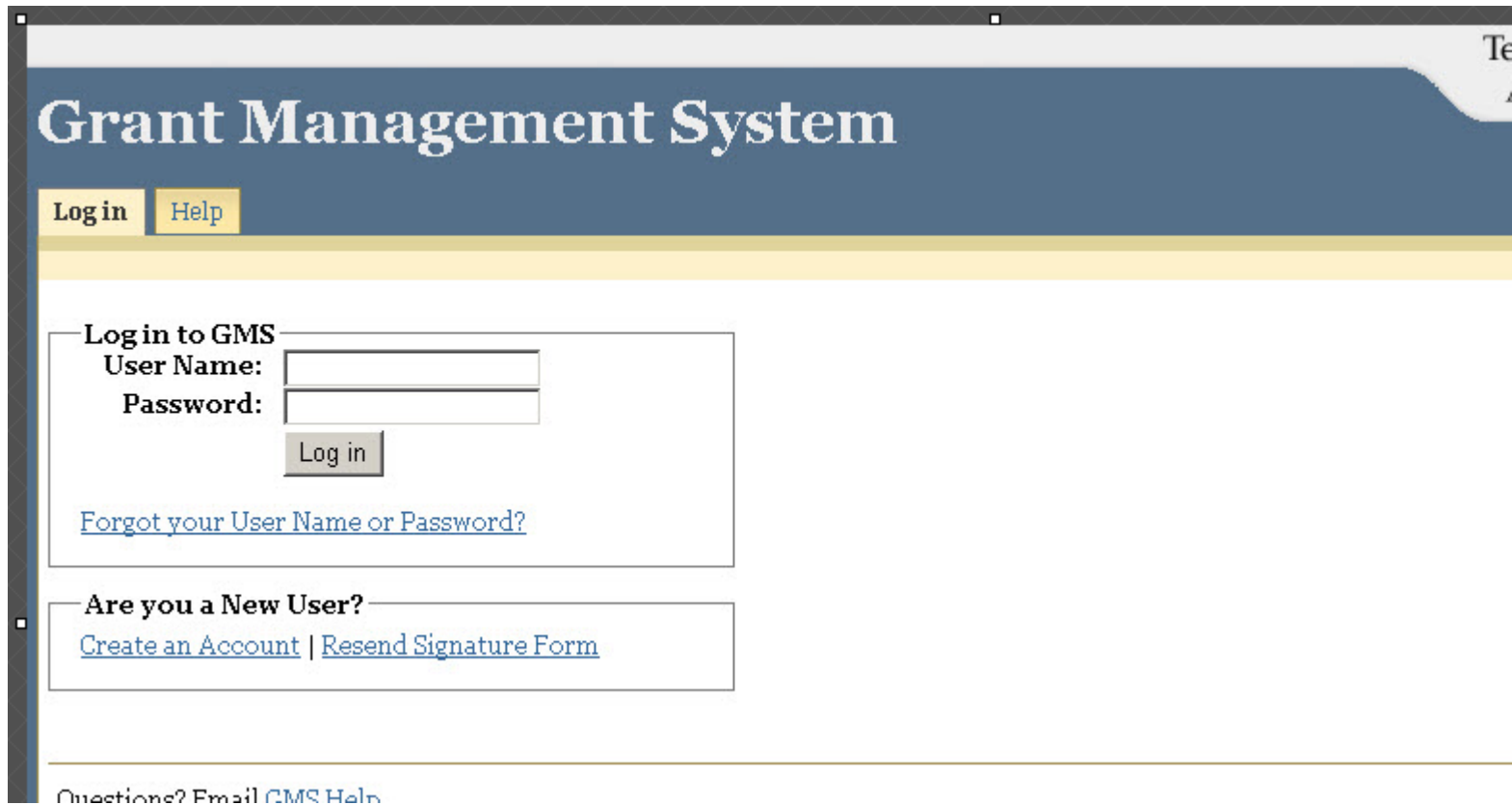


Login to the Grants Management System (GMS):

<https://gms.tsl.state.tx.us>



The image shows a screenshot of the Grants Management System (GMS) login page. The page has a dark blue header with the text "Grant Management System" in white. Below the header, there are two yellow buttons: "Log in" and "Help". The main content area is white and contains a login form. The form has a title "Log in to GMS" and two input fields: "User Name:" and "Password:". Below the input fields is a "Log in" button. There is a link "Forgot your User Name or Password?" below the form. Below the login form, there is a section titled "Are you a New User?" with two links: "Create an Account" and "Resend Signature Form". At the bottom of the page, there is a link "Questions? Email GMS Help".

Grant Management System

[Log in](#) [Help](#)

Log in to GMS

User Name:

Password:

[Log in](#)

[Forgot your User Name or Password?](#)

Are you a New User?

[Create an Account](#) | [Resend Signature Form](#)

[Questions? Email GMS Help](#)

In the Grantee Summary section, select “Go to” for the FY 2010 Loan Star Libraries grant. This button will change to “Edit” once you have started the application process

The screenshot displays the 'Grant Management System' interface. At the top, there is a navigation bar with 'Home Page', 'Help', and 'Log out' buttons. Below this, the 'Grantee Summary' section contains a table with the following data:

FY	Grant	Grant Abbreviation	Application Due Date	Application Status	Action
2010	Loan Star Libraries	LSL	10-31-2009	NOT SUBMITTED	Edit

Below the 'Grantee Summary' section is the 'Other Reports' section, which contains another table with the following data:

FY	Grant	Grant Abbreviation	Report	Status	Action
2010	Loan Star Libraries	LSL	Status Update	OPEN	Go to

At the Plan of Action FY2010 menu page, you will see 3 forms that need to be completed before you can submit the Plan of Action.

Houston Public Library Loan Star Libraries FY2010

Grant Term: 09-01-2009 to 08-31-2010

Application ID: 187

Application Status: PENDING

Version: #1

Application Negotiation Notes: [View](#) (0)

Events: [Go to](#)

Form Description	Date Saved	Form Status	Action
Applicant Information	08-21-2009	✓	View Printer-friendly Review
Budget	08-21-2009	✓	View Printer-friendly Review
Narrative	08-24-2009	✓	View Printer-friendly Review

[Print Application](#)

[Approve Grant Application](#)

[For Review](#)

Form Status Legend: ✗ Required Fields Not Completed ✓ Required Fields Completed

[AuditLog](#)

Applicant Information

Select name(s) under Contact Persons

The 'completed by' and date fields are auto-fill and no completion is needed.

City, St Zip: Abernathy, TX 79311-686
Employer Identification Number: 756000704

Term: 01/01/2018 - 12/31/2018

Click the question icon [? Help](#) after a term for further explanation. To print the form use the print command on your browser indicated by a red asterisk (*).

Applicant Information

Organization Information

Library Name:	Abernathy Public Library
Legal Entity: * ? Help	City of Abernathy
U.S. Congr. Distr. No.:	13
State Senate Distr. No.:	28
State House Distr. No.:	85
Employer Identification Number (EIN): ? Help	756000704

Contact Persons

Contact Type	Contact Name ? Help
Director/Coordinator (Primary Contact)*	Select one ▼
Contact 1	Select one ▼
Contact 2	Select one ▼
Financial Contact	Select one ▼

Budget

- Complete the Budget Category information including descriptions
- All required fields must be completed before you press “Save”. You can tab or move your mouse to go from one budget category to the next. The form will add the dollar amounts entered as you do.
- If you wish to request equipment, you must enter a capitalization amount. Most localities and non-profits use \$5,000.

Narrative

- a. Narrative
 - Complete all narrative questions. Select at least one item in the Spending Categories section.
 - Data will be automatically saved every 30 seconds. All required fields must be completed.
 - There is a spell check feature in the narrative section. Click resume editing to continue typing.

Plan of Action submission

1. Submit the Plan of Action. Print and or save a copy for your grant files. Deadline October 31, 2009.
2. Your Plan of Action will be pending until the Grant Manager approves it, at which time you will receive notification that it is approved.
3. Should the Grant Manager have any correction to make or questions about your Plan she will follow-up in the GMS system. Be sure to log in periodically to check for messages.
4. Loan Star Libraries contracts are mailed directly to the library and must be signed and returned before grant funds will be paid.

Questions?

Contact:

Wendy Clark

Wendy.clark@tsl.state.tx.us or

Amanda Bradley

Amanda.bradley@tsl.state.tx.us